Linde India Limited

Claim for shares and dividends from the IEPF Authority

In compliance with the provisions of the Companies Act, 2013 and Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ('the IEPF Rules, 2016), the Company is required to transfer the shares on which dividends remained unclaimed/unpaid for a period of seven consecutive years to the Demat Account of the IEPF Authority.

FILING OF E-FORM IEPF -5 FOR CLAIM

Any person, whose shares, unclaimed or unpaid dividend amount has been transferred by the Company to the IEPF Authority may claim back their shares/dividend from the IEPF Authority by filing e-form IEPF-5 with the IEPF Authority. Access link to the refund webpage of IEPF Authority is www.iepf.gov.in/IEPFA/refund.html

A. <u>Pre-requisites before filing e-form IEPF-5</u>

Before lodging your claim for refund of shares/dividend from the IEPF Authority, the claimant needs to prepare the following documents:

1. INDEMNITY BOND as per the format given in Annexure I to be executed:
    a. **In case of refund of <u>dividend</u> transferred to IEPF Authority**
        - On a non-judicial Stamp Paper of the value as prescribed under the Stamp Act (as applicable to each state) if the amount of the claim is Rs.10, 000 or more. Please ensure to enter date, place and Signature of claimant and witness.
        - On a plain paper if the amount claimed does not exceed Rs.10,000.
    b. **In case of refund of <u>shares</u> transferred to IEPF Authority**
        - On a non-judicial Stamp Paper of the value as prescribed under the Stamp Act (as applicable to each state).

2. Advance Stamped receipt as per the format given in Annexure II.
3. Copy of Aadhaar Card of the claimant and all the joint holders (For Indian Nationals).
4. Proof of entitlement (Copy of share certificate, demand draft, dividend warrant etc.).
5. In case of refund of shares which are held in physical form, original certificate thereto.
6. One Original Cancelled Cheque leaf of the Bank Account no. provided in e-form IEPF-5.
7. Copy of Passport, OCI and PIO card in case of foreigners and NRI.
8. Copy of PAN Card (mandatory in case of claim for shares).
9. Client Master List (CML) of Demat A/c of the Claimant as provided in e-form IEPF- 5.
    - In case the claimant holds the shares in physical form, the Claimant is requested to open a new demat account and submit a copy of CML of the newly opened Demat account.

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10. Other optional document, (if any).

In case, claimant is a legal heir or successor or administrator or nominee of the registered share holder, he has to ensure that the transmission process is completed by the company before filing any claim with the Authority.

B. Procedure to claim refund of transferred shares/dividend from the IEPF Authority

1. Click here to go to the refund page of the IEPF Authority.
2. Download the e-form IEPF-5 along with the instruction kit.
3. Read the instructions provided on the website and instruction kit along with the e-form carefully before filling the form.
4. After filling the form save it on your computer and upload the duly filled form in the upload link on the website of IEPF Authority by following the instructions given. On successful uploading an acknowledgement/challan will be generated indicating the SRN.
5. Please note the SRN for future tracking of the form.

C. Steps to be followed after uploading the e-form IEPF- 5:

1. Take a printout of the duly filled e-form IEPF-5 and the acknowledgement/challan generated after uploading the e-form.

2. Claimant to sign the following documents:
   a. Duly filled e-form IEPF-5,
   b. The copy of acknowledgement/challan generated after uploading the form and
   c. The documents as mentioned under point A above.

   In case joint holders are involves then the documents should be signed by all the joint holders.

3. Signed e-form IEPF-5 and the copy of acknowledgement/challan generated after uploading the e-form along with the attachments as prescribed under point A shall be sent in an envelope marked *"Claim for refund from IEPF Authority"* to the address of the Nodal Officer as given below for initiating the verification of the claim.

   Address of Nodal Officer of Linde India Limited

   Mr Pawan Marda
   Asst. Vice President & Company Secretary
   Linde India Limited
   Secretarial Department
   Oxygen House, P 43 Taratala Road,
   Kolkata- 700088

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D. In case of any query, please contact the Secretarial Department of the Company at Oxygen House, P43 Taratala Road, Kolkata 700088; Phone 033-6602-1600; Fax 033-2401-4206; E-mail id investor.relations.in@linde.com;Website: www.linde.in or its Registrars, Link Intime India Private Ltd at 59 C, Chowringhee Road, 3rd Floor, Kolkata – 700020, Phone 033-2289 0540/0539 and E-mail id kolkata@linkintime.co.in

E. The claimant shall file only one consolidated claim in respect of a company in a financial year.

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Indemnity bond

To
The Investor Education and Protection Fund Authority
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In consideration of the payment of Rs .... and No. of shares.................... being the amount and shares due to me as .... (Dividend on Equity / Preference shares / matured deposits / matured debentures / application money due for refund /interest accrued on.........................../Dividend credited to IEPF under Companies Act, 1956 or Companies Act, 2013/ Dividend credited to General Revenue Account under Companies Act, 1956 / others, specify.............)# for the Financial Year.................... from M/s Linde India Limited out of the Investor Education and Protection Fund by the Authority, I ....son /daughter /wife# of .... do hereby agree and undertake to indemnify the Investor Education and Protection Fund Authority to the extent of any claim not exceeding the amount hereinbefore mentioned which may be preferred against the Investor Education and Protection Fund Authority, and which it has to lawfully discharge.

Signature
Date:
Place:

Witnesses:

1.Signature with date
Name
Address

2.Signature with date
Name
Address

* For ensuring timely processing of the claim, please ensure to make all the entries
# Strike off whichever is not applicable

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Advance Receipt

Received from the Investor Education and Protection Fund Authority the sum of Rs............... and No. of Shares .... being the amount and shares payable to me from the Investor Education and Protection Fund as .... (Dividend on Equity / Preference shares / matured deposits / matured debentures / application money due for refund / interest accrued on........................./Dividend credited to IEPF under Companies Act, 1956 or Companies Act, 2013/ Dividend credited to General Revenue Account under Companies Act, 1956 / others, specify.............)# which was originally due from M/s Linde India Limited.

Signature of claimant with date   Affix Revenue stamp

Signature of witness:

1. Signature with date

Name
Address

2. Signature with date

Name
Address

* Please ensure to affix Revenue Stamp with crossed Signature to avoid delay in processing of the claim

 # Strike off whichever is not applicable