

Sect/112

25 October 2018

The General Manager
Department of Corporate Services
BSE Limited
New Trading Ring, Rotunda Building 1st Floor
P.J.Towers, Dalal Street
Fort, Mumbai 400 001

[BSE Listing Centre]

The Manager
Listing Department
National Stock Exchange of India Limited
Exchange Plaza, 5th Floor
Plot No. C/1, G- Block
Bandra Kurla Complex, Bandra (E)
Mumbai-400 051

[NSE NEAPS]

Dear Sir/Madam,

Notice to shareholders for "mandatory dematerialization for transfer of securities"

We enclose herewith a copy of our letter dated 22 October 2018 sent to all shareholders (by Speed Post/Regd. Post) holding shares of the Company in physical form requesting them to dematerialize their shareholding in their name at the earliest failing which requests for effecting transfer of securities shall not be processed by the Company unless the securities are held in dematerialized form with a depository. This is in view of the amendment in Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 vide SEBI's notification dated 8 June 2018.

You are requested to please disseminate the aforesaid letter for information of all Members of the Company. This may please be treated as compliance under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Thanking You,

Yours faithfu

Pawan Marda

Asst. Vice President and Company Secretary

Encl.: As above



22 October 2018

Dear Shareholder,

IMPORTANT NOTICE TO SHAREHOLDERS

Sub: Mandatory Dematerialization for transfer of securities

The Securities and Exchange Board of India (SEBI) vide its Notification dated 8 June 2018 has amended Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 dealing with transfer or transmission or transposition of securities. Pursuant to this amendment, in case of a Listed Company, except in case of transmission or transposition of securities, requests for effecting transfer of securities shall not be processed unless the securities are held in the dematerialized form with a depository. This amendment comes into effect from 5 December 2018.

In view of the above, the position with respect to transfer of physical shares in the Company with effect from 5 December 2018 would be as follows:-

Transfer of securities in physical form	Not Allowed
Holding of securities in physical form	Allowed
Transmission / Transposition of securities held in physical form	Allowed

The shareholders holding shares in physical form are therefore, requested to dematerialize their shareholding in the Company in their name at the earliest, which offers many advantages such as ease of transfer, no requirement of stamp duty on transfer, elimination of risk of loss of shares or bad delivery, reduction in transaction cost, etc. In case, you do not have an operative demat account, you should contact a Depository Participant (who can be your bank or SEBI registered stock broker) for opening a new demat account for the purpose of dematerialization of your physical shares.

We wish to re-emphasize that in case you wish to transfer your shares held in physical form in favour of any other person, then the transfer documents must be lodged with the Company or its Registrars, Link Intime India Pvt. Ltd. by 15 November 2018 as an abundant caution to ensure that the process for such transfer can be completed by the Registrars well before 5 December 2018.

Thanking you,

Your faithfully,

Pawan Marda

Asst. Vice President & Company Secretary